

...because at Edward R. Murrow High School, we **CARE** about our students

Calendar: Dec. 3 - Dec. 7, 2018

To The Faculty:

(1) **A Few Reminders:**

- ✓ Staff members are reminded that you are **not** permitted to bring your children to school with you.
- ✓ If you are going to be absent from school, please call the switchboard, **(718) 258-9283**, **no later than 6:30 A.M.** and report the absence to Christine Ingordo or Lirie Kaziu. The voice-mailbox will also be available to receive absence calls between 3:00 P.M. and 6:00 A.M. weekdays and all hours on the weekends and holidays. The number is **(718) 258-4057**.

- (2) **Teacher's Choice:** This year's Teacher's Choice funds will be issued to eligible school staff members in their paycheck on November 30, 2018. Eligible staff members who receive these funds are required to spend them on qualifying educational materials January 13th. You must submit original receipts to Patricia Lilley, Room 102 **no later than January 18th**, but will be accepted **any time prior** to the cutoff date.

FORMS AND RECEIPTS WILL NOT BE ACCEPTED AFTER JANUARY 18TH

(3) **Dates To Remember:**

<u>Mon., Dec. 10th</u>	Music Sponsors Meeting - 7:00 P.M. in Room A4
<u>Tues., Dec. 11th</u>	Parents' Association - 6:30 P.M. in the Students' Cafeteria
	Players' Circle of Friends 7:00 P.M. in the Principal's Conference Room
<u>Thurs., Dec. 13th - Sat., Dec. 15th</u>	Winter Production of "Legally Blonde" Dec. 13 th 4:00 P.M. Dec. 14 th 7:00 P.M. Dec. 15 th 2:00 P.M. & 8:00 P.M.
<u>Fri., Dec. 14th</u>	Open School Afternoon – 12:30 P.M. – 2:50 P.M. Remuneration Day
<u>Wed., Dec. 19th</u>	Art Patrons Meeting – 6:30 P.M. in Room 438
<u>Thurs., Dec. 20th</u>	Holiday Concert – 7:00 P.M. in the Joseph Anzalone Theater
<u>Fri., Dec. 21st</u>	Remuneration Day

All After-School Activities Must End By 5:00 P.M.

ALL STAFF AND STUDENTS MUST BE OUT OF THE BUILDING BY 5:00 P.M.

=====
MONDAY
Dec. 3

Attendance - B - Band
G Band Does Not Meet

=====
TUESDAY
Dec. 4

Attendance - B - Band
O, A, F, J & K Do Not Meet

GRADES MUST BE ENTERED INTO PADS BY 10:00 A.M.

=====

WEDNESDAY

Dec. 5

Attendance – B - Band
D Band Does Not Meet

AIDS Quilt Opening Ceremony during A-Band in Gym 1C

=====

THURSDAY

Dec. 6

Attendance – A-Band
B, E & H Bands Do Not Meet

AIDS Quilt Closing Ceremony during G-Band in Gym 1C

School Leadership Team Meeting – 6:00 P.M. in the Principal’s Conference Room, Room 112

=====

FRIDAY

Dec. 7

Attendance – B-Banc
C Bands Do Not Meet

Return Subject Class Attendance Scan Sheets to the boxes near the Principal's Office, Room 108 after J-Band