

Calendar: June 25 - June 29, 2018

To The Faculty:

- (1) Be sure to see Fran Grasso, our Payroll Secretary, Room 202 between Friday, June 22nd and Thursday, June 28th to sign your C.A.R. for any absences you had this year.
- (2) Condolences to Bruno Curulli (Physical Education Department) on the loss of his father.

(3) **Dates To Remember:**

Wed., Aug. 29th

New Student Orientation Meetings

Family Paraprofessionals - report to school

Mon., Sept. 3rd

Labor Day - Schools Closed!

Tues., Sept. 4th

All Staff report to school - report to school

Thurs., Sept. 5th

Students, School Aides report to school

Mon., Sept. 10th & Tues., Sept. 11th

Rosh Hashanah – Schools Closed!

Wed., Sept. 12th

Art Patrons – 6:30 P.M. in Room 438

Thurs., Sept. 14th

New Parents Orientation Meeting – 7:00 P.M.

Thurs., Sept. 13th & Fri., Sept. 14th

Faculty Portraits

MONDAY

June 25

Attendance - B - Band

G Band Does Not Meet

Graduation – 5:30 P.M. at Kings Theatre

TUESDAY

June 26

***Last Day of School for Teachers, School Aides,
Paraprofessionals and Students***

Faculty Conference in the Joseph Anzalone Theater – 9:30 A.M. – 10:15 A.M.

10:30 – 11:00 A.M.

**** Note: SCS Teachers are to remain in their SCS Rooms until 11:00 A.M. to accommodate latecomers.****

Freshman, Sophomore and Junior SCS's:

SCS Procedures:

(1) Take Attendance - Return Attendance Folders to Room 127, immediately after SCS.

(2) Distribute Semester II Report Cards.

After SCS:

Return undistributed report cards/summer school programs in your Brown SCS Envelope to the General Office, Room 102, immediately after SCS.

(Spec. Ed. SCS Teachers - return materials to Rm. 128.)

Beginning at 11:00 A.M. be sure to pick up your checks in Room 202 – remember, it's Remuneration Day!

Senior SCS – 11:00 A.M. – 12:00 P.M. –

Senior SCS's:

SCS Procedures:

(1) Distribute Diplomas - Students must present completed Certification Forms and they must turn in their Photo I.D. Card in order to obtain their diploma.

After SCS:

Return all undistributed diplomas to Ms. Blom in **Room 124D.**

Return Brown SCS folders to the **General Office, Room 102.**

Be sure to sign your Time Card at the end of the school day, today

TURN OVER

HAVE A WONDERFUL SUMMER!

END TERM REMINDERS:

1. Key Return - Those staff members who are leaving Murrow (retirements, leaves, etc.) must return their keys to MJ Fay in Room 106.
2. Secure all equipment and materials before the end of the day today.
3. Put away any items you wish to save.
4. Be sure all Phone Boxes are *LOCKED*

End Term Party –Bay Ridge Manor 6:00 P.M.

WEDNESDAY
June 27

Administrative Day

THURSDAY
June 28

Administrative Day
